



UNIVERSITI MALAYSIA TERENGGANU

Universiti Malaysia Terengganu Postgraduate Fees Regulation

1. **Purpose**

The purpose of these rules and regulations is to outline the procedure, terms and implications to postgraduate students in relation to the post graduate tuition fee at Universiti Malaysia Terengganu.

2. **Definition**

University” refers to Universiti Malaysia Terengganu (UMT);

Student” refers to UMT postgraduate student undertaking full and part time course at the University;

New Student” refers to first semester student in all UMT’s postgraduate programmes;

Current Student” refers to second to final semester student in all UMT’s postgraduate programmes;

Full Time Student” refers to student registering as full time student;

Part Time Student” refers to student registering as part time student;

Local Student” refers to student who has Malaysian citizenship / permanent resident status;

International Student” refers to student who does not have Malaysian citizenship / permanent resident status;

Non Graduating Student” refers to student from other university / agency undergoing course / research at UMT not for the purpose of obtaining a degree;

Sponsored Student” refers to student receiving scholarship / sponsorship / loan / financial aid from local or foreign agency scheme;

Registration Date” refers to the date student registering at the university as set out in the postgraduate academic calendar;

Tuition Fee” refers to the total charge the student has to pay as set out by the University;

Outstanding Tuition Fee” refers to study fee or any other outstanding fee that has not been fully paid;

Refund” refers to the return of certain amount of money to student in accordance to Postgraduate Studies Rules and Regulations;

Viva-Voce” refers to thesis examination as set out by UMT Postgraduate Studies Rules and Regulations;

Deferred Student” refers to student who is granted deferred status in accordance to UMT Postgraduate Studies Rules and Regulations;

Withdrawn Student” refers to student who withdrew from the postgraduate studies programme in accordance to UMT Postgraduate Studies Rules and Regulations;

Dropped Status Student” refers to student who is granted Dropped Status in accordance to UMT Postgraduate Studies Rules and Regulations;

Financial Guarantee” refers to document stating financial guarantee of an applicant;

3. **Processing Fee**

All applications to enter the postgraduate studies programmes sent to UMT Postgraduate School are charged a processing fee of RM25.00 for Malaysian applicants and USD25.00 for non-Malaysians.

4. **Financial Guarantee**

Non-citizen applicant must present financial guarantee document proving throughout the studies. The document must be verified by the relevant parties. Financial guarantee can be individual financial guarantee or third party financial guarantee.

5. **Fee Structure**

Postgraduate tuition fee structure that has been outlined by the university authorities are as follows:-

a. Studies Fee (Research Structure) - (Citizen and Non-Citizen)

i. Non-Recurring Fees

1. Registration Fee (Paid in first semester)
2. Thesis Examination Fee
3. Thesis Re-Examination Fee
4. Graduation Fee
5. Alumni Fee

ii. Recurring Fees (Paid in every semester)

1. Tuition Fee
2. Service Fee
3. Co-curriculum Fee
4. Welfare Fee
5. Health Service Fee
6. Library Fee
7. International Student Fee (For non-citizen)
8. Students' Club Fee

b.. Studies Fee (Coursework Structure) - (Citizen and Non-Citizen)

i. Non-Recurring Fees

1. Registration Fee (Paid in first semester)
2. Graduation Fee
3. Alumni Fee

ii. Recurring Fees (Paid in every semester)

1. Tuition Fee
 - a. RM 180.00 per credit hours for Master of Management Intergrated Coastal Zone Programme
 - b. RM 250.00 per credit hours for Master of Science Aquaculture Programme
2. Service Fee
3. Co-curriculum Fee
4. Welfare Fee
5. Health Service Fee
6. Library Fee
7. International Student Fee (For non-citizen)
8. Students' Club Fee

(Details for studies fees please refer to Table 5 and 5 (b))

6. Non-Graduating Student Tuition Fee

The student's tuition fee is subject to agreement with other university / third party.

7. Tuition Fee Payment Procedure

a. Self- Funded Student

i. New Student

1. Paying the tuition fees outlined by the university authority before/during registration;

ii. Continuing Student

1. Paying the tuition fees that has been outlined within one month after the registration date;
2. The student will not be allowed to register if he/she has outstanding fees due;
3. Students who registered late will be imposed with penalty at the following rates:
 - a. RM10.00 on the first day after the end of the grace period;
 - b. RM5.00 on subsequent days (maximum 2 weeks);

b. Sponsored Student

1. Student is allowed to register without paying the tuition fees provided he/she could furnish a financial guarantee / sponsorship letter;
2. Student is required to pay the balance of the tuition fee not covered by his/her sponsor;
3. Student whose tuition fees sponsorship has ended need to pay his/her fee during registration;

8. Tuition Fee Refund

The procedure of refunding back tuition fee to new student or continuing student is subjected to rules/procedures outlined by UMT; please refer to Table 6.

9. Thesis Examination Fee

a. Thesis Examination Fee is as follows:

- i. Master Studies : RM500.00
- ii. Ph.D Studies : RM 1,000.00

- b. The fee needs to be settled the latest during the submission of thesis for thesis examination;
- c. Student who re-viva needs to pay Thesis Examination Fee again;
- d. Student needs to settle all outstanding studies fees before being allowed to pay Thesis Examination Fee;

10. Tuition Fee after Submission of Thesis for Examination (Viva Voce)

- a. Student who submits thesis (verified) for examination during Current Semester or within two weeks from the registration date of the Next Semester, is exempted from paying tuition fee for the next semester until the result of the examination (Viva Voce);
- b. Student is required to pay Health Service and Welfare Fees

11. Tuition Fee after Examination

- a. Student who receives result "Accepted with Minor Modification" is exempted from paying the tuition fee for the allowed duration to correct the thesis;
- b. Student who receives result "Major Correction (With or without Re-Viva)" needs to pay the tuition fee in full if he/she overlaps the Current Semester;

12. Honorarium Payment to Independent Examiner (Thesis)

The rate for honorarium to Independent Examiner (Thesis) of a postgraduate student is RM600.00 for PhD programme and RM400.00 for Master Degree programme. 13. Appeal Process Fee

- a. A fee of RM50.00 is imposed on all cases;
 - i. Appeal for re-admission;
 - ii. Appeal for Examination Result;

14. Health Service Cost

- a. Student who is referred by the University Health Centre for treatment at government hospital will receive coverage as set out by the university's authority;
- b. This facility is subjected to terms under UMT Students' Health Scheme in effect

15. **Tuition Fee for Disciplinary Case**

Student who is imposed a disciplinary sentence either being terminated or suspended from his/her studies will be imposed the full fee for the semester when the punishment takes effect or sentenced. 16. Implication of Failure to Settle Outstanding Fee

a. Student who fails to pay his/her outstanding fee may be facing one or more of the following actions:

- i. Barred from any examination / thesis examination related matters;
- ii. Barred from receiving examination result;
- iii. Barred from registering for next semester;
- iv. Barred from receiving transcript, scroll or taking part in the convocation ceremony.

17. **Tuition Fee for Confirmed UMT Employees**

Studies Fee for qualified UMT employee is set out in Table 7 18. Authority

18. **Authority**

- a. Authority to defer or giving relaxation from paying tuition fee is in the hands of the Dean of the UMT Postgraduate School.
- b. Authority to determine the academic status of student including to bar student from registering, sitting for examination and graduating is within the UMT Postgraduate Studies Committee;
- c. Authority in relation to College Fee, Student Housing is in the hands of the Deputy Vice-Chancellor, Student Affairs and Alumni (TNC (HEPA)) or any Officers authorised by the TNC (HEPA).
- d. Authority in relation to confirmation of student's health is within the UMT Students' Health Centre.

**TUITION FEE (RESEARCH STRUCTURE)
(MALAYSIAN AND NON-MALAYSIAN)
(MASTER PROGRAMME AND Ph.D PROGRAMME)**

(Table 5)

First Semester	Fee (Malaysian) (M.Sc/Ph.D)	Fee (Non-Malaysian) (M.Sc/Ph.D)
Science Programme	RM 1,380.00	RM 2,430.00
Social Science Programme	RM 1,180.00	RM 2,230.00
Second and Subsequent Semester	M.Sc./Ph.D.	M.Sc./Ph.D.
Science Programme	RM 1,130.00	RM 2,180.00
Social Science Programme	RM 930.00	RM 1,980.00
Final Semester	M.Sc./Ph.D.	M.Sc./Ph.D.
Science Programme	RM 1,630.00/2,130.00	RM 2,680.00/3,180.00
Social Science Programme	RM 1,430.00/1,930.00	RM 2,430.00/2,980.00
Breakdown of Basic Fee		
Non-Recurring Fee		
1) Registration	RM 150.00	RM 150.00
2) Examination (Thesis)		
Master	RM 500.00	RM 500.00
PhD	RM 1000.00	RM 1000.00
3) Re-Examination (Thesis)		
Master	RM 500.00	RM 500.00
PhD	RM1000.00	RM 1000.00
4) Graduation	RM 120.00	RM 120.00
5) Alumni	RM 100.00	RM 100.00
Recurring Fee		
6) Service	RM 200.00	RM 200.00
7) Health Services	RM 50.00	RM 50.00
8) Welfare/Insurance	RM 50.00	RM 50.00
9) Co-Curriculum	RM 20.00	RM 20.00
10) Students' Club	RM 10.00	RM 10.00
11) Lectures		
a. Science Programme	RM 700.00	RM 700.00
b. Social Science Programme	RM 500.00	RM 500.00
12) Library	RM 100.00	RM 100.00
13) Tuition Fee (International Student)	RM 0.00	RM1,000.00

**TUTION FEE (COURSEWORK STRUCTURE)
(MALAYSIANS AND NON-MALAYSIANS)**

(Table 5(b))

Item	Master of Management (Intergrated Coastal Zone)	
	Malaysian	Non-Malaysian
Tuition Fee	RM180.00 per credit hour	RM180.00 per credit hour
Breakdown of Basic Fee		
Non-Recurring Fee		
1) Registration	RM 150.00	RM 150.00
2) Graduation	RM 120.00	RM 120.00
3) Alumni	RM 100.00	RM 100.00
Recurring Fee		
4) Service	RM 200.00	RM 200.00
5) Health Services	RM 50.00	RM 50.00
6) Welfare/Insurance	RM 50.00	RM 50.00
7) Co-Curriculum	RM 20.00	RM 20.00
8) Students' Club	RM 10.00	RM 10.00
9) Library	RM 100.00	RM 100.00
10) Tuition Fee (International Student)	RM 0.00	RM1,000.00

**TUTION FEE (COURSEWORK STRUCTURE)
(MALAYSIANS AND NON-MALAYSIANS)**

(Table 5(b))

Item	Master Of Science (Aquaculture)	
	Malaysian	Non-Malaysian
Tuition Fee	RM250.00 per credit hour	RM250.00 per credit hour
Breakdown of Basic Fee		
Non-Recurring Fee		
1) Registration	RM 150.00	RM 150.00
2) Graduation	RM 120.00	RM 120.00
3) Alumni	RM 100.00	RM 100.00
Recurring Fee		
4) Service	RM 200.00	RM 200.00
5) Health Services	RM 50.00	RM 50.00
6) Welfare/Insurance	RM 50.00	RM 50.00
7) Co-Curriculum	RM 20.00	RM 20.00
8) Students' Club	RM 10.00	RM 10.00
9) Library	RM 100.00	RM 100.00
10) Tuition Fee (International Student)	RM 0.00	RM1,000.00

**TUTION FEE (COURSEWORK STRUCTURE)
(MALAYSIANS AND NON-MALAYSIANS)**

(Table 5(b))

Item	Master of Business Administration (MBA)	
	Malaysian	Non-Malaysian
Tuition Fee (Total Credit Hours)	RM300.00 per credit hour	RM400.00 per credit hour
Breakdown of Basic Fee		
Non-Recurring Fee		
1) Registration	RM 150.00	RM 150.00
2) Graduation	RM 120.00	RM 120.00
3) Alumni	RM 100.00	RM 100.00
Recurring Fee		
4) Service	RM 200.00	RM 200.00
5) Health Services	RM 50.00	RM 50.00
6) Welfare/Insurance	RM 50.00	RM 50.00
7) Co-Curriculum	RM 20.00	RM 20.00
8) Students' Club	RM 10.00	RM 10.00
9) Library	RM 100.00	RM 100.00
10) Tuition Fee (International Student)	RM 0.00	RM1,000.00

REFUND OF TUITION FEE TABLE

(Table 6)

STUDENT'S STATUS	WITHIN ONE (1) MONTH FROM REGISTRATION DATE		AFTER ONE (1) MONTH FROM THE REGISTRATION DATE
	NEW STUDENT	CURRENT STUDENT	NEW / CURRENT STUDENT
WITHDREW	All fees are refunded EXCEPT; 1. Registration Fee 2. Service Fee	All fees are refunded EXCEPT; 1. Service Fee	All fees ARE NOT refunded
DEFERRED	Fees paid will be brought forward to the semester when the student re-registers	Fees paid will be brought forward to the semester when the student re-registers	All fees ARE NOT refunded

**TUTION FEE FOR UMT PERMANENT STAFF
WHO HAS BEEN CONFIRMED INTO SERVICE**

(Table 7)

ITEM	FEES CHARGED
<p>UMT permanent staff who has been confirmed into service</p> <p>Fee Exemption Period :</p> <p>Master : Maximum 4 semesters PhD : Maximum 6 semesters</p>	<p>First Semester: Registration Fee Alumni Fee Club Fee Service Fee</p> <p>Subsequent Semesters: Club Fee Service Fee</p> <p>Final Semester: Club Fee Service Fee Thesis Fee</p>